How to Apply for an Interdistrict Permit

**Step 1: Request to Leave Your District of Residence**

- Obtain an interdistrict permit application from your district of residence.
- Complete the application form. Indicate the specific reason(s) for requesting the permit and attach any documentation that supports the reason(s) for the request.
- Submit the application form and supporting documents to the appropriate person or department at your district of residence.

**Step 2: Request to Attend Duarte USD**

- If the request is approved by the district of residence, complete a Duarte USD Admissions Form available to download at www.duarteusd.org from the Admissions & Permits tab on the homepage.
- Submit the Admissions Form with the approved Interdistrict Permit from the district of residence to the Duarte USD Director of Student Services either by email to idpermit@duarteusd.org or in person to the District Office.

**Step 3: Appealing a Denial**

- If a request to leave your district of residence or to attend a school in Duarte USD is denied, an appeal of that denial can be filed, first with the district that issued the denial, then with the county office of education that has jurisdiction over the denying district.
- Appeals for Duarte USD must be filed within 14 calendar days from the date of the denial.
SPECIALIZED PROGRAM OFFERINGS

At Duarte Unified School District

SCIENCE, TECHNOLOGY, ENGINEERING, THE ARTS AND MATHEMATICS (STEAM) ACADEMY at Royal Oaks STEAM Academy (K-8). The Royal Oaks STEAM Academy provides project-based learning through interdisciplinary activities, integrating the arts and sciences throughout the instructional program utilizing a hands-on curriculum in alignment with what students will experience in college and the workforce. Students delve into STEAM through Project Lead the Way and Science Olympiad. Also, in partnership with the renowned City of Hope Medical Research Center, students conduct authentic biomedical research in laboratory settings and learn alongside real scientists utilizing a custom STEAM curriculum that received the Excellence in Educational Pathways Award. Additionally, arts programming is embedded within all students' instructional day through a customized arts integration curriculum and specialty Visual & Performing Arts courses that include instrumental music, choir, visual arts and a dance/movement program taught by industry professionals.

ARTFUL LEARNING at Andres Duarte Arts Academy (TK-8). Artful Learning® is an arts-based TK-8 transformative learning model inspired by the vision of the great American composer, Leonard Bernstein. It is a framework grounded in the artistic process that embeds the arts in the learning process and serves as the method of response for students to convey understanding across the curriculum. State Standards form the core of every unit of study brought to life through arts-infused, inquiry-based learning. Extensive research-proven professional development and learning empowers educators to utilize this methodology over a three-year implementation process.

INTERNATIONAL BACCALAUREATE (IB) PRIMARY & MIDDLE YEARS PROGRAM at Maxwell Academy - An IB World School (K-8). IB provides a continuum of education, consisting of up to four programs united by their philosophy and approach to learning and teaching. It is designed to provide students with an inquiry-based environment, where they can develop into compassionate internationally-minded citizens who create, collaborate, communicate and think critically for success. Already an authorized IB Primary Years Program (PYP), all students in Grades K-5 are taught 6 units of inquiry throughout the academic year. Maxwell IB Academy is also pursuing authorization for the Middle Years Program (MYP) to afford all students a rigorous curriculum that encourages student curiosity from Kindergarten through Grade 8.
4-YEAR EARLY COLLEGE DUAL ENROLLMENT at Duarte High School (9-12). The 4-Year Early College Dual Enrollment Program is a one-of-a-kind partnership with Citrus College that blends high school and college in a rigorous and supportive cohort program. Students simultaneously earn a high school diploma and complete approximately 30-60 college units, including earning an Associate of Arts degree, depending on the pathway they choose.

CAREER ACADEMIES & INTERNSHIPS at Duarte High School (9-12) integrate core academic knowledge with technical and occupational knowledge, providing students with pathways to postsecondary education and careers. Available Career Academies that provide certifications in the pathways through Precision Exams include:

- NAF Culinary Arts Business Entrepreneurship Dual Academy
- Design, Visual, and Media Arts Pathway
- Production and Managerial Arts Pathway
- Healthcare/Biotechnology Pathway

GIFTED AND TALENTED EDUCATION (GATE) at Valley View Academy of Teaching & Creative Learning (TK-6). GATE is designed to address the learning styles of students who have been identified as gifted and talented. The program goals are to meet the students' intellectual needs, motivate them to reach their highest potential, increase the application of critical thinking skills, and promote positive social-emotional skills. The learning opportunities are guided by students' interests and include engineering and coding using Blockly and Thrively to work on Passion Projects.

DUARTE USD & CSARTS-SGV COLLEGE-PREPARATORY & JOINT PRE-PROFESSIONAL ARTS CONSERVATORY PROGRAM Duarte USD has partnered with Orange County School of the Arts (OCSA) to bring exclusive arts programming to our district through a public charter school, California School of the Arts – San Gabriel Valley (CSArts-SGV). CSArts-SGV provides an unparalleled rigorous college-preparatory academic program and pre-professional arts conservatory training. Unlike an afterschool program, students admitted to the joint Grade 7-8 program receive 350 minutes of daily arts instruction within the school day and 560 minutes when in Grades 9-12. Arts instruction is provided by certificated academic teachers and arts industry professionals.

Students in Grades 7-8 participate in a joint program between CSArts-SGV and Duarte USD in which our district and CSArts-SGV collaborate to provide arts and academic instruction. Students have a customized schedule shared between both a Duarte USD and CSArts-SGV campus with transportation provided by the district. Once admitted to the program, all seventh and eighth grade students continue in the CSArts-SGV program through Grade 12.

This one-of-a-kind partnership between Duarte USD and CSArts-SGV provides a six-year, backwards mapped arts and academic curriculum that will allow students to achieve their goal of postsecondary study in their chosen field of art. Students enrolled in this program specialize in four schools: Dance, Fine & Media Arts, Music and Theater. Each school of art provides the real-world skills students will need to establish and maintain a professional career in these fields. In addition, students are provided access to master artist programs, which bring A-level talent to our campuses.

The partnership also provides students in Grades TK-8 at all Duarte USD schools a customized integrated arts curriculum and specialty Visual and Performing Arts classes taught by industry professionals, beginning with a comprehensive dance/movement program offered during the school day for all students in addition to their conservatory training.

The joint Duarte USD/CSArts-SGV Grade 7-8 program is currently hosted at Andres Duarte Academy, Beardslee Academy, Maxwell Academy and Royal Oaks STEAM Academy.
INTERDISTRICT PERMIT TIPS

- Obtain a copy of your district’s policy and regulations related to the interdistrict permit process. Every district has a different set of criteria when considering the approval or denial of a transfer request.
- Take note of time frames and deadlines for submission of the application and any appeals to the district’s denial of a request.
- Start early and keep track of where you are in the process. A request for transfer requires the approval of both your district of residence and the district of desired enrollment; either or both of the districts may deny a request.
- Be prepared for the process to take more than two months, particularly when an appeal has to go through the county office of education.

DUARTE USD ALLEN BILL DISTRICT

Duarte USD is an Allen Bill District. Children of parents/guardians who are employed within the boundaries of Duarte USD for a minimum of 10 hours during the school week can attend a Duarte USD school without having to request an interdistrict permit – even if the student does not reside in the attendance area of Duarte USD [EC 48204(b)].

For assistance with the Duarte USD interdistrict permit process, contact:

Naelh Othman
Director of Student Services
nothman@duarteusd.org • (626) 599-5009 • (626) 599-5010

Obtain a Duarte USD Admissions Form online:

WWW.DUARTEUSD.ORG

Learn more about our schools and sign up for campus tours:

WWW.COME2DUARTEUSD.COM
Duarte Unified School District • 1620 Huntington Drive • Duarte, CA 91010